

# First Aid Policy

## Chapel Field Primary School

|                                |                |                             |
|--------------------------------|----------------|-----------------------------|
| <b>Approved by:</b>            | A. Reed        | <b>Date:</b> September 2026 |
| <b>Agreed by Governors on:</b> | September 2026 |                             |
| <b>Next review due by:</b>     | September 2027 |                             |

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### 1. Aims

The aims of our first aid policy are to:

- Ensure the health and safety of all staff, pupils and visitors
- Ensure that staff and governors are aware of their responsibilities with regards to health and safety
- Provide a framework for responding to an incident and recording and reporting the outcomes

### 2. Legislation and guidance

This policy is based on the [statutory framework for the Early Years Foundation Stage](#), advice from the Department for Education (DfE) on [first aid in schools](#) and [health and safety in schools](#), guidance from the Health and Safety Executive (HSE) on [incident reporting in schools](#), and the following legislation:

- [The Health and Safety \(First-Aid\) Regulations 1981](#), which state that employers must provide adequate and appropriate equipment and facilities to enable first aid to be administered to employees, and qualified first aid personnel
- [The Management of Health and Safety at Work Regulations 1992](#), which require employers to make an assessment of the risks to the health and safety of their employees
- [The Management of Health and Safety at Work Regulations 1999](#), which require employers to carry out risk assessments, make arrangements to implement necessary measures, and arrange for appropriate information and training
- [The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations \(RIDDOR\) 2013](#), which state that some accidents must be reported to the Health

and Safety Executive (HSE), and set out the timeframe for this and how long records of such accidents must be kept

- [Social Security \(Claims and Payments\) Regulations 1979](#), which set out rules on the retention of accident records
- [The School Premises \(England\) Regulations 2012](#), which require that suitable space is provided to cater for the medical and therapy needs of pupils

### **3. Roles and responsibilities**

#### **3.1 Appointed person(s) and first aiders**

The school's first aiders are published at the end of this policy. They are responsible for the delivery of first aid to children on site. The school's first aiders at work are responsible for the delivery of first aid to adults including employees on site. Mrs Reed and Mrs Hannaby are responsible for ensuring the first aiders are available to carry out the following:

- Taking charge when someone is injured or becomes ill
- Ensuring there is an adequate supply of medical materials in first aid kits, and replenishing the contents of these kits – monitored by Mrs Hannaby
- Ensuring that an ambulance or other professional medical help is summoned when appropriate

First aiders are trained and qualified to carry out the role (see section 7) and are responsible for:

- Acting as first responders to any incidents; they will assess the situation where there is an injured or ill person, and provide immediate and appropriate treatment
- Sending pupils home to recover, where necessary
- Filling in an accident report on the same day as, or as soon as is reasonably practicable, after an incident (see the template in Appendix 2)
- Keeping their contact details up to date

Our school's first aiders are listed in Appendix 1. Their names will also be displayed prominently around the school site.

#### **3.2 The local authority and governing board**

Bury Local Authority has ultimate responsibility for health and safety matters in the school, but delegates responsibility for the strategic management of such matters to the school's governing board.

The governing board delegates operational matters and day-to-day tasks to the headteacher and staff members.

#### **3.2 The governing board**

The governing board has ultimate responsibility for health and safety matters in the school, but delegates operational matters and day-to-day tasks to the headteacher and staff members.

### **3.3 The headteacher**

The headteacher is responsible for the implementation of this policy, including:

- Ensuring that an appropriate number of appointed persons and/or trained first aid personnel are present in the school at all times
- Ensuring that first aiders have an appropriate qualification, keep training up to date and remain competent to perform their role
- Ensuring all staff are aware of first aid procedures
- Ensuring appropriate risk assessments are completed and appropriate measures are put in place
- Undertaking, or ensuring that managers undertake, risk assessments, as appropriate, and that appropriate measures are put in place
- Ensuring that adequate space is available for catering to the medical needs of pupils
- Reporting specified incidents to the HSE when necessary (see section 6)

### **3.4 Staff**

School staff are responsible for:

- Ensuring they follow first aid procedures
- Ensuring they know who the first aiders and/or appointed person(s) in school are
- Completing accident reports (see Appendix 2) for all incidents they attend to where a first aider/appointed person is not called
- Informing the headteacher or their manager of any specific health conditions or first aid needs

## **4. First aid procedures**

### **4.1 In-school procedures**

In the event of an accident resulting in injury:

- The closest member of staff present will assess the seriousness of the injury and seek the assistance of a qualified first aider, if appropriate, who will provide the required first aid treatment
- The first aider, if called, will assess the injury and decide if further assistance is needed from a colleague or the emergency services. They will remain on the scene until help arrives
- The first aider will also decide whether the injured person should be moved or placed in a recovery position

- If the first aider judges that a pupil is too unwell to remain in school, parents/carers will be contacted and asked to collect their child. On their arrival, the first aider will recommend next steps to the parents/carers
- If emergency services are called, the headteacher will contact parents/carers immediately
- The headteacher or appointed person will complete an accident report form on the same day or as soon as is reasonably practical after an incident resulting in an injury
- If the injured person is an adult a first aider at work will be called to support.

There will be at least 1 person who has a current paediatric first aid (PFA) certificate on the premises at all times during the school day.

## **4.2 Off-site procedures**

When taking pupils off the school premises, staff will ensure they always have the following:

- A mobile phone which is easily contactable from school
- A portable first aid kit including, at minimum:
  - A leaflet giving general advice on first aid
  - 6 individually wrapped sterile adhesive dressings
  - 1 large sterile unmedicated dressing
  - 2 triangular bandages – individually wrapped and preferably sterile
  - 2 safety pins
  - Individually wrapped moist cleansing wipes
  - 2 pairs of disposable gloves
- Information about the specific medical needs of pupils
- Parents/carers' contact details

When transporting pupils using a minibus or other large vehicle, the school will make sure the vehicle is equipped with a clearly marked first aid box containing, at minimum:

- 10 antiseptic wipes, foil packed
- 1 conforming disposable bandage (not less than 7.5cm wide)
- 2 triangular bandages
- 1 packet of 24 assorted adhesive dressings
- 3 large sterile unmedicated ambulance dressings (not less than 15cm × 20 cm)
- 2 sterile eye pads, with attachments
- 12 assorted safety pins
- 1 pair of rustproof blunt-ended scissors

Risk assessments will be completed by the supervising teacher prior to any educational visit that necessitates taking pupils off school premises.

There will always be at least 1 first aider with a current paediatric first aid (PFA) certificate on school trips and visits, as required by the statutory framework for the Early Years Foundation Stage (EYFS).

## **5. First aid equipment**

A typical first aid kit in our school will include the following:

- A leaflet giving general advice on first aid
- 20 individually wrapped sterile adhesive dressings (assorted sizes)
- 2 sterile eye pads
- 2 individually wrapped triangular bandages (preferably sterile)
- 6 safety pins
- 6 medium-sized individually wrapped sterile unmedicated wound dressings
- 2 large sterile individually wrapped unmedicated wound dressings
- 3 pairs of disposable gloves

No medication is kept in first aid kits.

First aid kits are stored in:

- The school office
- The school kitchens
- The first aid base
- Mrs Allman's classroom (up the hill)
- EYFS Unit

## **6. Record-keeping and reporting**

### **6.1 First aid and accident record book**

- The accident file will be completed where an injury has occurred by the first aider on the same day or as soon as possible after an incident resulting in an injury. This information will be shared with parents on an accident reporting slip. Any accidents involving children bumping their heads where there is a visible injury or we have any concerns, parents will receive a phone call to provide further details. This injury will also be recorded on the bumped heads board.
- Where a head bump is reported but this is assessed by a first aider to be minor (for example no visible injury has occurred, or a small red mark) this will be recorded on the bumped heads board and parents will receive notification via Parent Hub or email. All bumped heads are monitored for 72 hours through the bumped head board.

- For any more significant injuries requiring further medical attention a full accident report will need to be completed – see Appendix 2. Where deemed necessary a full investigation will then proceed – see Appendix 3.
- For significant accidents involving pupils, a copy of the accident report form will also be added to the pupil's educational record by the class teacher.
- Records held in the first aid and accident book will be retained by the school for a minimum of 3 years, in accordance with regulation 25 of the Social Security (Claims and Payments) Regulations 1979, and then securely disposed of

## **6.2 Reporting to the HSE**

The Headteacher will keep a record of any accident that results in a reportable injury, disease, or dangerous occurrence as defined in the RIDDOR 2013 legislation (regulations 4, 5, 6 and 7).

The Headteacher will report these to the HSE as soon as is reasonably practicable and in any event within 10 days of the incident – except where indicated below. Fatal and major injuries and dangerous occurrences will be reported without delay (i.e. by telephone) and followed up in writing within 10 days.

### **School staff: reportable injuries, diseases or dangerous occurrences**

These include:

- Death
- Specified injuries, which are:
  - Fractures, other than to fingers, thumbs and toes
  - Amputations
  - Any injury likely to lead to permanent loss of sight or reduction in sight
  - Any crush injury to the head or torso causing damage to the brain or internal organs
  - Serious burns (including scalding) which:
    - Covers more than 10% of the whole body's total surface area; or
    - Causes significant damage to the eyes, respiratory system or other vital organs
  - Any scalping requiring hospital treatment
  - Any loss of consciousness caused by head injury or asphyxia
  - Any other injury arising from working in an enclosed space which leads to hypothermia or heat-induced illness, or requires resuscitation or admittance to hospital for more than 24 hours
- Work-related injuries that lead to an employee being away from work or unable to perform their normal work duties for more than 7 consecutive days (not including the day of the incident). In this case, the Headteacher will report these to the HSE as soon as reasonably practicable and in any event within 15 days of the accident

- Occupational diseases where a doctor has made a written diagnosis that the disease is linked to occupational exposure. These include:
  - Carpal tunnel syndrome
  - Severe cramp of the hand or forearm
  - Occupational dermatitis, e.g. from exposure to strong acids or alkalis, including domestic bleach
  - Hand-arm vibration syndrome
  - Occupational asthma, e.g. from wood dust
  - Tendonitis or tenosynovitis of the hand or forearm
  - Any occupational cancer
  - Any disease attributed to an occupational exposure to a biological agent
- Near-miss events that do not result in an injury, but could have done. Examples of near-miss events relevant to schools include, but are not limited to:
  - The collapse or failure of load-bearing parts of lifts and lifting equipment
  - The accidental release of a biological agent likely to cause severe human illness
  - The accidental release or escape of any substance that may cause a serious injury or damage to health
  - An electrical short circuit or overload causing a fire or explosion

**Pupils and other people who are not at work (e.g. visitors): reportable injuries, diseases or dangerous occurrences**

These include:

- Death of a person that arose from, or was in connection with, a work activity\*
- An injury that arose from, or was in connection with, a work activity\* and where the person is taken directly from the scene of the accident to hospital for treatment

\*An accident "arises out of" or is "connected with a work activity" if it was caused by:

- A failure in the way a work activity was organised (e.g. inadequate supervision of a field trip)
- The way equipment or substances were used (e.g. lifts, machinery, experiments etc); and/or
- The condition of the premises (e.g. poorly maintained or slippery floors)

Information on how to make a RIDDOR report is available here:

[How to make a RIDDOR report, HSE](http://www.hse.gov.uk/riddor/report.htm)

<http://www.hse.gov.uk/riddor/report.htm>

### **6.3 Notifying parents/carers**

The school will inform parents/carers of any accident or injury sustained by a pupil, and any first aid treatment given, on the same day, or as soon as reasonably practicable via an accident slip. For a head bump parents are additionally sent a text message via the school communication app. Parents/carers will also be informed if emergency services are called.

Where a head bump occurs with no visible injury parents will receive a notification through Parent Hub or via email advising continued monitoring.

### **7. Training**

All school staff are able to undertake first aid training if they would like to.

All first aiders must have completed a training course, and must hold a valid certificate of competence to show this. The school will keep a register of all trained first aiders, what training they have received and when this is valid until (see Appendix 4).

The school will arrange for first aiders to retrain before their first aid certificates expire. In cases where a certificate expires, the school will arrange for staff to retake the full first aid course before being reinstated as a first aider.

At all times, at least 1 staff member will have a current paediatric first aid (PFA) certificate that meets the requirements set out in the Early Years Foundation Stage statutory framework. The PFA certificate will be renewed every 3 years.

### **8. Monitoring arrangements**

This policy will be reviewed by the Headteacher annually.

At every review, the policy will be approved by the headteacher and any amendments approved by the Governing Board Resources Committee.

### **9. Links with other policies**

This first aid policy is linked to the:

- Health and safety policy
- Near Miss Policy
- Policy on supporting pupils with medical conditions

## Appendix 1: List of Trained First Aiders

| STAFF MEMBER'S NAME | ROLE                   | CONTACT DETAILS |
|---------------------|------------------------|-----------------|
| Sara Allman         | Teacher                | 0161 5237719    |
| Mel Beckett         | Teaching Assistant     | 0161 5237719    |
| Derek Calderbank    | Teaching Assistant     | 0161 5237719    |
| Suzanna Coundley    | Teaching Assistant     | 0161 5237719    |
| Paula Gibaut        | EYFS Teacher           | 0161 5237719    |
| Samara Hussain      | EYFS Teacher           | 0161 5237719    |
| Debbie Macdonald    | Deputy Headteacher     | 0161 5237719    |
| Angela Maken        | Midday Supervisor      | 0161 5237719    |
| Tracy McLeod        | Teaching Assistant     | 0161 5237719    |
| Debbie McNicol      | Teaching Assistant     | 0161 5237719    |
| Amanda O'Carroll    | Teaching Assistant     | 0161 5237719    |
| Sharon Seddon       | Teaching Assistant     | 0161 5237719    |
| Kate Thompson       | EYFS Lead              | 0161 5237719    |
| Lois Waters         | Teaching Assistant     | 0161 5237719    |
| Sanah Nadeem        | EYFS Teacher           | 0161 5237719    |
| Carly Macdonald     | Teaching Assistant     | 0161 5237719    |
| Santosh Singh       | Teaching Assistant     | 0161 5237719    |
| Kelsey Crowther     | Midday Supervisor      | 0161 5237719    |
| Nicola Hoppley      | After School Club Lead | 07969558694     |
| Natalie Thompson    | Teaching Assistant     | 0161 5237719    |
| Corrin Simms        | Teaching Assistant     | 0161 5237719    |

## First Aid at Work

| STAFF MEMBER'S NAME      | ROLE               | CONTACT DETAILS |
|--------------------------|--------------------|-----------------|
| Deborah Macdonald        | Deputy Headteacher | 0161 5237719    |
| Suzanne Hannaby-Williams | Business Manager   | 0161 5237719    |
| Tracy McLeod             | Teaching Assistant | 0161 5237719    |

## Appendix 2. Accident Report

|                                                                                                                                                         |  |                             |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------|--|
| <b>Name of injured person</b>                                                                                                                           |  | <b>Role/class</b>           |  |
| <b>Date and time of incident</b>                                                                                                                        |  | <b>Location of incident</b> |  |
| <b>Incident details</b>                                                                                                                                 |  |                             |  |
| Describe in detail what happened, how it happened and what injuries the person incurred                                                                 |  |                             |  |
| <b>Action taken</b>                                                                                                                                     |  |                             |  |
| Describe the steps taken in response to the incident, including any first aid treatment, and what happened to the injured person immediately afterwards |  |                             |  |
| <b>Follow-up action required</b>                                                                                                                        |  |                             |  |
| Outline what steps the school will take to check on the injured person, and what it will do to reduce the risk of the incident happening again          |  |                             |  |
| <b>Name of person attending the incident</b>                                                                                                            |  |                             |  |
| <b>Signature</b>                                                                                                                                        |  | <b>Date</b>                 |  |

### Appendix 3: Incident/Accident Investigation Form

#### PART A – ABOUT THE PERSON WHO HAD THE ACCIDENT/INCIDENT

|                      |  |                                                                  |  |                                                                                                                                         |                   |
|----------------------|--|------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>Full Name:</b>    |  | <b>Pay no:</b>                                                   |  |                                                                                                                                         |                   |
| <b>Job Title:</b>    |  | <b>Other (pupil, visitor, contractor, member of the public):</b> |  |                                                                                                                                         |                   |
| <b>Home Address:</b> |  |                                                                  |  |                                                                                                                                         |                   |
|                      |  |                                                                  |  |                                                                                                                                         | <b>Post code:</b> |
| <b>Phone No:</b>     |  | <b>DOB:</b>                                                      |  | If you are happy for some information within this form to be shared with Trade Union representatives, please name the Trade Union here. |                   |

#### PART B – ABOUT THE INCIDENT/ACCIDENT

|                                                                                                                                                    |  |                               |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------|--|
| <b>Date of Accident/Incident</b>                                                                                                                   |  | <b>Time (use 24hr format)</b> |  |
| <b>Name of the School</b><br><i>(name of the school where the incident took place, if visiting another school)</i>                                 |  |                               |  |
| <b>Exact Location of the Accident or Incident</b><br><i>(where on the premises did the incident occur)</i>                                         |  |                               |  |
| <b>Description of Accident or Incident</b><br><i>(please provide a summary of events leading up to the Incident / Accident with details of the</i> |  |                               |  |

|                                                                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p><i>circumstances immediately prior to the event plus working conditions such as weather, visibility, temperature, housekeeping standards, unusual working conditions etc., that may have contributed to the incident)</i></p> |  |
| <p><b>Did the Accident / Incident Require Reporting to the Authorities?</b> <i>(Please include any report to the Police or the Incident Contact Centre, RIDDOR etc.)</i></p>                                                     |  |
| <p><b>Were there any Witnesses to the Accident or Incident?</b> <i>(If yes, please provide name and contact details of Witnesses)</i></p>                                                                                        |  |
| <p><b>If the person suffered any injury, say what the injury was:</b> <i>i.e. cut, graze, strain etc.</i></p>                                                                                                                    |  |
| <p><b>Location of Injury</b><br/><i>Please be specific, i.e. left hand, right side of forehead etc.</i></p>                                                                                                                      |  |
| <p><b>Did the injured party attend or get admitted to hospital?</b> <i>(please give details of any treatment they received, including gluing wounds or topical ointments)</i></p>                                                |  |
| <p><b>Is the injury likely to cause a loss of working time (or</b></p>                                                                                                                                                           |  |

|                                                                                                                                                                |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>missed school days)?</b><br>Please include days that the IP is incapable of work even if they would not normally be working, i.e. annual leave or weekends. |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

**What was the accident/incident? (Please tick only one)**

|                                                                                   |  |                                                              |  |                                                                              |  |
|-----------------------------------------------------------------------------------|--|--------------------------------------------------------------|--|------------------------------------------------------------------------------|--|
| Contact with Electricity                                                          |  | Contact with Machinery                                       |  | Cuts and Lacerations                                                         |  |
| Drowning or Asphyxiation                                                          |  | Explosives (fireworks, chemical reactions etc.)              |  | Burns or Scalds                                                              |  |
| Harmful substance – Liquid (Bleach, acids, deasil etc.)                           |  | Harmful Substance – Gas (Chlorine Gas, Carbon monoxide etc.) |  | Harmful Substance – Particulate (Asbestos, concrete dust, powdered alkaline) |  |
| Slip, trip or fall at floor level                                                 |  | Fall from height                                             |  | Injured by animal                                                            |  |
| Lifting and handling injuries                                                     |  | Physical Assault (Malicious)                                 |  | Physical Assault (with SEND or SEMH factors)                                 |  |
| Verbal Assault                                                                    |  | Cyber or written threats/abuse                               |  | Lodging in the ear/nose                                                      |  |
| Striking against an object                                                        |  | Struck by object                                             |  | Struck by vehicle                                                            |  |
| Trapped under collapsed structure                                                 |  | Unintentional injury caused by another person                |  | Allergy                                                                      |  |
| Pre-existing medical condition (seizures etc.)                                    |  | First instance of medical condition                          |  | Near Miss                                                                    |  |
| Pinching or trapping injury                                                       |  | Ingestion of hazardous substance                             |  | Other ( <i>please provide details below</i> )                                |  |
| Details: <div style="border: 1px solid black; height: 100px; width: 100%;"></div> |  |                                                              |  |                                                                              |  |

**PART C – DETAILS OF THIRD PARTIES**

|                                                                                                                                                                                   |  |                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------|
| Did the incident occur as a result of working with persons with SEND or SEMH requirements? (e.g. dysregulation, sensory overload, seeking sensory stimulation, positive handling) |  | <i>Please give details</i> |
| Does the person have an individual risk assessment, Behavioural Support Plan, Pastoral Support Plan or similar assessment & support documentation? Please attach a redacted copy. |  |                            |
| Was the injured party aware of the procedures in place within these plans?                                                                                                        |  |                            |

#### **PART D – COMPLIANCE – TO BE COMPLETED BY LINE MANAGER**

|                                                                                                                                                                                                       |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Was the person authorised to be carrying out those tasks?</b>                                                                                                                                      |  |
| <b>How long has the injured person or the person involved been carrying out this activity as part of their role</b> <i>(please describe the person's experience in doing this activity over time)</i> |  |
| <b>Does there appear to be any unsafe</b>                                                                                                                                                             |  |

|                                                                                                                                                                                          |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>behavior</b> (if Yes please give details)?                                                                                                                                            |  |
| <b>Detail any risk assessments undertaken for the activity involved in the Accident / Incident:</b><br>(Please attach copies)                                                            |  |
| <b>Was there a safe system of work in place?</b> (if Yes please give details of documented safe systems of work or instructions given)                                                   |  |
| <b>Was the person involved trained regarding this activity?</b><br>(please describe what training had been provided<br>– full training records should be made available for examination) |  |
| <b>Have the risk assessments associated with the accident or incident been reviewed? What changes were made?</b>                                                                         |  |
| <b>Detail any remedial action to prevent re-occurrence?</b> (Please include details of punitive measures where necessary)                                                                |  |
| <b>Have the actions identified been implemented?</b>                                                                                                                                     |  |

## PART E – ABOUT YOU, THE PERSON COMPLETING THE FORM

|                                                                                          |  |                  |
|------------------------------------------------------------------------------------------|--|------------------|
| <b>NAME (print):</b>                                                                     |  |                  |
| <b>Address:</b>                                                                          |  |                  |
|                                                                                          |  | <b>Post code</b> |
| <b>Designation:</b>                                                                      |  |                  |
| <b>Signature:</b> <div style="text-align: right;"><b>Date:</b></div>                     |  |                  |
| <b>Manager/Headteacher Signature:</b> <div style="text-align: right;"><b>Date:</b></div> |  |                  |

Please also include photographs of the area where the incident happened/any equipment or materials involved, and copies of relevant risk assessments/ssow.

## Appendix 4: First Aid Training Log

| Name                     | Date of course | Expiry        |
|--------------------------|----------------|---------------|
| Sara Allman              | July 2025      | July 2028     |
| Mel Beckett              | January 2025   | January 2028  |
| Derek Calderbank         | July 2025      | July 2028     |
| Suzanna Coundley         | July 2025      | July 2028     |
| Paula Gibaut             | January 2026   | January 2029  |
| Samara Hussain           | December 2024  | December 2027 |
| Debbie Macdonald         | January 2026   | January 2029  |
| Angela Maken             | January 2025   | January 2028  |
| Tracy McLeod             | July 2025      | July 2028     |
| Debbie McNicol           | July 2025      | July 2028     |
| Amanda O'Carroll         | January 2026   | January 2029  |
| Tahira Rehman            | December 2024  | December 2027 |
| Sharon Seddon            | January 2025   | January 2028  |
| Kate Thompson            | January 2026   | January 2029  |
| Lois Waters              | November 2024  | November 2027 |
| Sanah Nadeem             | January 2026   | January 2029  |
| Carley Macdonald         | January 2026   | January 2029  |
| Santosh Singh            | January 2026   | January 2029  |
| Kelsey Crowther          | January 2026   | January 2029  |
| Nicola Hopley            | January 2026   | January 2029  |
| Natalie Thompson         | January 2026   | January 2029  |
| Corrin Simms             | January 2026   | January 2029  |
| First Aid At Work        |                |               |
| Deborah Macdonald        | March 2026     | March 2029    |
| Suzanne Hannaby-Williams | March 2026     | March 2029    |
| Tracy McLeod             | March 2026     | March 2029    |